

CECIL COUNTY PUBLIC SCHOOLS

DEPARTMENT OF STUDENT SERVICES

GEORGE WASHINGTON CARVER EDUCATION LEADERSHIP CENTER 201 BOOTH STREET • ELKTON, MD 21921

phone: 410.996.5490 • fax: 410.996.1062 • www.ccps.org

Jeffrey A. Lawson, Ed.D. Superintendent of Schools

Dawn K. Branch President, Board of Education

Dear Parents/Guardians:

Under the provisions of *The Family Educational Rights and Privacy Act* (FERPA), the school system may release directory information as explained on page 8 of the Student Rights and Responsibilities Handbook. If you do not wish for your child's directory information to be released, please complete the form below.

During the course of the school year, there are times when pictures or videos of your child may be taken or when your child may be interviewed to showcase an event or to detail a class or school project. These pictures, videos, and interviews may be displayed in the school, on the school or school system's website, and/or social media shown during a school event, or used in print or media broadcasts.

If you do not wish for your child's image to be used and/or their directory information released, please complete the form below and return to your child's school.

I request that my (check one) child self (if eligible student*) be removed from "directory information" lists for Cecil County Public Schools. This request (check one) includes does not include information requested by military recruiters as permitted by federal law.
I do not give my permission for any photographs, video footage, or interviews of my child to be published or used for any purpose.
Student's Name
School
Parent/Guardian/Eligible Student* Signature
Date

*Eligible student= any enrolled student who has attained the age of 18.